



IMPRS-QST Supervision Agreement

This agreement establishes fundamental rights and obligations of the persons involved as members of the IMPRS-QST. It does not aim to provide a full overview of the supervision relationship or outline all the requirements for completing a doctorate successfully. Further specifics regarding program elements applicable to all parties are outlined in the IMPRS-QST Guidelines, which all IMPRS members are encouraged to familiarize themselves with.

Thesis Advisory Board

The doctoral research projects of the students at IMPRS-QST are conducted under the guidance of a Thesis Advisory Board (TAB). The TAB comprises a supervisor and a co-supervisor. The supervisor offers direct guidance, while the co-supervisor, preferably from a different group, provides additional advice.

Persons involved

The supervision agreement below is concluded between

- Doctoral student
- Supervisor
- Co-supervisor

Doctoral project and funding

The doctoral student will work on a dissertation with the (provisional) title

at the [Faculty/Division]

in the [University/MPI]

The project is planned to start on

and is expected to be finished on

As long as the doctoral student achieves the expected level of scientific performance, they will be granted funding for the entire period of the research project mentioned above.

- IMPRS-QST funding from _____ until _____
- Supervisor funding from _____ until _____
- Other funding from _____ until _____



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Responsibilities of the TAB members and of the graduate student

a) The supervisor agrees to advise the doctoral student on the independent pursuit of their research project and to facilitate efficient progress. This includes:

- Create a work plan together with the student and regularly discuss and adapt this schedule if necessary, mid- and long-term goals should be discussed yearly in the context of the IMPRS progress report
- Hold regular meetings to discuss the progress of the project and give professional feedback
- Support the student by providing access to national and international scientific environments and introducing her/him to working groups and scientific networks
- Encourage and support participation in workshops, conferences and summer schools, both from IMPRS-QST and other
- Provide the student with information on possibilities to publish articles and support in the writing process
- Support the student regarding their career plans and mention possibilities for further disciplinary and interdisciplinary qualification
- Suggest a meeting of the TAB as a whole if particular difficulties are recognized

b) The co-supervisor gives advice and feedback on a regular basis about the research project as well as other non-scientific issues, in particular they commit to:

- Attend at least one meeting with the doctoral student per year, shortly after the submission of the IMPRS-QST Progress Report
- Observe the progress of the doctoral student and provide feedback on the development of their research project(s)
- Review the research and study plan for the following period as well as the time schedule, milestones and publication plan
- Offer support and advice in other non-scientific issues, including the situation of the student in the group, the relationship with the supervisor and other members, career plans, etc.
- Suggest a meeting of the TAB as a whole if particular difficulties are recognized

c) The doctoral candidate takes responsibility for the planning, timely execution, critical evaluation and reporting of the research project(s), commensurate with the goal to become an independent scientist. This includes the following points:

- Create a detailed and structured work plan in agreement with the main supervisor. This plan should include a time schedule, and a rough plan for the attendance of courses from the IMPRS-QST curriculum



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- Review and update the project plan in regular meetings with the supervisor and co-supervisor if required
- Submit the IMPRS progress report to the coordination office by the deadline every year and plan and organize the meetings with the TAB members associated to the submission of the report
- Actively participate in the scientific events organized by the school and fully complete the curriculum specified in the guidelines

Compliance with good scientific practice and behaviour in the event of conflict

- a) All parties are obliged to follow the Principles of Good Scientific Practice within the institution associated to IMPRS-QST they belong to (MPQ, TUM or LMU)
- b) In the event of conflict between the doctoral student and the supervisors, all parties agree to try to find an amicable solution. If deemed necessary, the student or any TAB member can contact the IMPRS-QST coordinator, in her role as Officer for Doctoral Affairs at MPQ.

Special measures for reconciling family and research work

The supervisors should consider special family commitments of the candidate, in particular the balance of family and academic work. Such considerations may concern timetabling of the work on the project and time management more generally.

Place, date

Signature Doctoral Student

Signature Supervisor

Signature Co-Supervisor